

3. **Following Town of Sylvan Lake Approval, please forward a copy of the Town approval to Sunreal Property Management Ltd.**

Authorization to proceed with development:

Management: _____ **Date:** _____
Associate Broker – Sunreal Property Management Ltd.

4. Corporation Permit No. _____ Expiry Date: _____
****Upon approval, development on Application must be completed by the Corporation Permit Expiry date (1 Year from issue date).**

Part 3
Post Completion Inspection

It is understood that ALL development MUST meet Corporation By-laws and Policies & Guidelines.

1. **Upon completion** of the approved development, the Owner has **14 days** to contact Sunreal Property Management Ltd. to **confirm completion**. **Following the completion confirmation, the Board of Directors will complete a final site inspection.** If the development completion is not reported for final inspection within 14 days, a \$75.00 Administration fee will be applied to the owners account.

Date of Final Inspection: _____

Comments: _____

Final Approval: _____ Date: _____
Board of Directors

Part 4
Major Development Details

****MUST be completed for ANY permanent structures.**

A: Type of Unit

****Maximum lot coverage 50%.**

Park Model: Size: _____

RV: Size: _____

****Maximum Unit Size is 41 ft (12.5m) x 12 ft (3.65m).**

****All units MUST be CSA and/or Alberta Buildings Code Approved**

B: Type of Base/Foundation

C: Plans

Unit Height: _____

(Measured from highest point of grade on the footprint to highest peak of point; cannot exceed 12.6 ft (3.8m).)

**Accurate drawing MUST be included in proposal; they MUST also include total square footage, length, and width dimensions.

Exterior Finishes:

Building: _____ Color(s): _____

Roof: _____ Color(s): _____

Skirting/Parging: _____ Color(s): _____

Details of deck(s) – covered or uncovered:

D: Unit Site Placement

Distance from Property Lines:

Front Yard: _____ (Min. 9.84 ft/ 3.0m)

Side Yard: _____ (Min. 4.92 ft/ 1.5m unless on a corner unit, then 9.84 ft/ 3.0m)

Rear Yard: _____ (Min. 4.92 ft/ 1.5m)

Other Details:
